Instructions to book your preferred time online:

1. Launch your Internet Browser.
2. Type in the web address: http://www.mconline.sg
3. Log in using your child’s account
   - User ID: Child’s NRIC No.
   - School ID: sngss
   - Password (default unless your child’s has changed it): mconline
4. If you have more than 1 child, please log on to all your children’s accounts.
5. Select “School Admin” tab on top of menu bar.
6. Click “View Form”

7. Select the teacher you will be meeting.

8. Enter YOUR name and YOUR contact number.
9. Click on available slots (non-available are blocked)
10. Check box showing, “I declare that the information entered here is correct and accurate as of time of submission.”
11. Click “Book select” to complete booking.
11. You are advised to print the acknowledgement slip and take note of date and time-slot selected.

If you encounter any problem, please call hotline at 6777 5198 on Monday - Friday: 7.00a.m. - 9.00p.m.
Saturday 7a.m. - 2p.m
or
submit your enquiry by clicking on the icon “Technical Support” on the login page.