



SN/2018/R08

23 July 2018

Dear Parents/Guardians,

### School Traffic Safety – Adjustment to Visitor Parking During School Arrival

It has been slightly more than half a year since we last communicated with you regarding traffic safety in our school. We thank you for the strong support given us in ensuring the safety of our students commuting to and from school. Your patience and understanding has helped us maintain a zero traffic incident record thus far despite the heavy traffic coming into school during arrival time daily. In addition, our regular reviews on school traffic safety structures and processes have ensured that measures are kept relevant and risks mitigated.

In our recent review, we have observed that parking along the road leading to the General Office (GO) during school arrival time is a cause for concern:

- Walking down the road with one's back against traffic is dangerous, especially with a child in tow.
- While signage to advise on the approved speed limit (15 km/h) in school are put up, we have noted that drivers may not have observed them as they drive towards the GO.

Fortunately there has not been any incidents so far. In order to ensure the safety of our stakeholders during school arrival time, **we will be adjusting the parking access along the road leading to the GO to commence only after school arrival time, from 7.30 a.m. onwards. This will take effect from 1 August 2018.**

We are mindful that some of our stakeholders may need to be in school earlier than 7.30 a.m. to render their services in preparation for major school events and would inform them on alternative parking arrangements, if necessary. As we implement this new arrangement in school, we understand that there may be inconvenience caused to our stakeholders and would appreciate your strong support and cooperation to ensure traffic safety in school.

We also want to take this opportunity to inform all that with effect from 1 August 2018, season parking for all staff driving to school will commence and they will park on reserved parking lots painted red. Visitors are allowed to park on white parking lots only. Please contact the GO if you need clarification.

We wish you and your child/ward a pleasant and fruitful Semester 2.

Sincerely,

Mrs Fiona Tan  
Principal